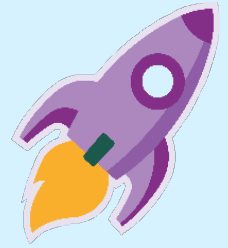


Consent to share information and enrolment confirmation - Information for Flying Start partner services



From 2027 there is a new approach to obtaining consent to share information and for confirming preschool enrolment from parents/guardians of children in services delivering the Flying Start 3- and 4-year-old preschool program.

This new process will apply for children commencing Flying Start preschool in 2027 that have not already completed the Declaration and Consent form.

Transition to new process

Where consent has already been obtained from families for 2027 preschool enrolments (using the 2026 Declaration and Consent forms), services will **not** need to ask families to complete the new 2027 forms. The new process will only apply for new families to the program that have not yet completed forms.

This means that most enrolments for mid-year and by 2028, all families should be providing consent and receiving confirmation notices under the new process.

What is changing?

From 2027, Partner Services and Providers will need to complete **two steps**:

- **Consent** is parents/guardians consenting to sharing their and their child's personal information with the Office for Early Childhood Development (OECD) to administer the Flying Start preschool programs and comply with early childhood reporting obligations.
- **Confirmation** is parents/guardians confirming their child's funded 3- or 4-year-old preschool arrangements.

Gaining consent

Services can choose one of 2 options:

- Include the standard OECD consent wording in the service's existing enrolment and/or annual consent process. The required wording is outlined in the [2027 Policy and Funding Guide](#). The [OECD's Privacy Notice](#) must also be provided or linked to and is available on the OECD's website.

OR



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- Use the separate OECD Consent for 3- and 4-year-old preschool form. These are available on the [OECD Partner Portal](#).

When to obtain consent

- Consent can be obtained when the child first enrolls at the service.
- For **existing** enrolments, consent must be obtained 6 months before the child's earliest eligible date to commence 3-year-old preschool.
- If a child enrolls within 6 months of their eligible preschool commencement date, consent should be obtained at enrolment.

Confirmation - issue the Flying Start Preschool Confirmation Notice

There are two confirmation notices for Flying Start preschool. One is for 3-year-old preschool, and the other is for 4-year-old preschool. This is because there are different eligibility requirements for services to receive funding.

3-year-old preschool

For **3-year-old** preschool:

- Partner Services should issue parent/guardians with the relevant Flying Start preschool confirmation notice:
 - Existing enrolments: **6 months before the earliest date their child is age eligible to commence 3-year-old preschool.**
 - For new enrolments within the 6 months, provide on enrolment to the service.

The notice confirms the child's expected 3-year-old preschool commencement date and parents do not need to take any action if they intend for their child to commence on this date.

Parents/guardians will have 1 month to **opt out** of, or delay, 3-year-old preschool by providing a reason if they do not intend for their child to commence at the service.

4-year-old preschool

For **4-year-old** preschool:

- The notice can be issued at any time; however, it is advisable to issue as early as possible.
- Parents/guardians are required to **opt in** if they intend for their child to access **4-year-old** Flying Start preschool at the service.

Preschool Plus

Whilst consent will cover all programs, the confirmation notices will not be applicable to Preschool Plus enrolments – this program will continue to have separate offer and acceptance requirements.

How to apply the 2026 and 2027 process

Scenario	How to apply the consent and confirmation process
Child commenced 3-year-old preschool program in 2026	Use the 2026 Declaration and Consent process.
Child commencing 3-year-old preschool program in any term in 2027 and has already completed the 2026 Declaration and Consent form	You do not need to obtain a new consent or confirmation for 3-year-old preschool. When the child becomes eligible for 4-year-old preschool, the applicable 2027 consent and confirmation process will apply.
Child is currently enrolled at a service (e.g. in a 2-year-old room) and will transition into 3-year-old preschool in 2027 - however, the parent/guardian has not yet completed their declaration and consent form	If consent for 2027 preschool information sharing has not already been obtained, seek to confirm consent and confirmation as a priority. Where children seek to enrol in the 3-year-old preschool program for Term 1 2027 as a late enrolment (e.g. mid-January 2027), follow the 2027 process. This means: - where the service embeds consent in its enrolment/annual consent process, consent can be obtained through that process. - where consent is not embedded, the parent/guardian must complete the OECD consent to share information form. The family must then receive a confirmation notice before the child is eligible for 3-year-old preschool.
A new enrolment for a 2-year-old child is received to commence at the service in 2027, and the service has embedded the consent in their enrolment forms	Consent is obtained through the service's enrolment/annual consent process , using the approved wording and the family are provided with the confirmation notice 6 months before the child is eligible to be a funded 3-year-old preschool enrolment.
A new enrolment for a 2-year-old child is received to commence at the service in 2027, and the service has <i>not</i> embedded the consent in their enrolment forms	Parent/guardian completes the OECD consent to share information form upon enrolment and receives a confirmation notice before their child is eligible for 3- or 4-year-old preschool.

What services need to do

- Determine whether obtaining parent/guardian consent to share data with the OECD will be embedded in your enrolment/annual consent process.
- If embedding consent into your process, update your enrolment/consent documentation using the approved wording provided in the [Policy and Funding Guide for 2027 delivery](#), and link to the [OECD's Privacy Notice](#).
- Establish a process for managing consent and confirmation requirements.
- Make sure consent and notification forms are kept as prescribed child enrolment records in accordance with National Regulations.

Further information and support

The following resources and information are available:

- [OECD Privacy Notice](#)
- [Policy and Funding Guide | Office for Early Childhood Development](#)
- Partner Portal: [Consent and confirmation process for preschool enrolments](#)
 - [3-year-old preschool readiness](#)

If you have questions about the consent or information process or need further support, please contact your Local Teams or email us on OECD.engage@sa.gov.au.

